

Lowside Quarter Parish Council

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MINUTES OF THE MEETING OF LOWSIDE QUARTER PARISH COUNCIL HELD ON TUESDAY 30TH JULY 2013 at 7.00pm at TARNSIDE, BRAYSTONES.

Present: Cllrs S.Clague (in the chair), J Brereton, G Mossop and the Clerk.

Due to the low number of councillors in attendance, a discussion was held whether to cancel the meeting. The Clerk provided guidance that three councillors in attendance was the minimum requirement. It was agreed that the meeting would take place. Cllr Sharp had informed the Chairman that there are two parties interested in joining the Parish Council. The Clerk was requested to enquire as to the quota allowed for Lowside Quarter Parish Council.

07/13.1. Apologies for absence

Apologies for absence were received from Cllr Sharp, Cllr Stephenson and Cllr Gannon.

07/13.2. Declarations of Interest

There were no declarations of interest.

07/13.3. Minutes of the meeting on 18th June 2013.

It was **RESOLVED** that the meeting of Lowside Quarter Parish Council held on the 18th June 2013 be approved as a true record and signed by the Chairman.

07/13.4. Chair's Announcements

07/13.4.1 Clerks Job description and contract.

It was **RESOLVED** that the Job Description was suitable, with a starting salary at point 20 in line with the National Agreement. The expected hours of work would be 8 hours per month subject to review every three months.

07/13.5. Grass Cutting Programme

It was agreed that this item would be removed from the agenda and re-addressed at a later date.

07/13.6. Bench

07/13.6.1 To receive progress of plaque for new bench

The plaque shown to all Cllrs and they agreed that it was suitable.

It was **RESOLVED** that Cllr Clague will mount the plaque on the bench.

07/13.6.2 To discuss plans to order a second bench.

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It was agreed that the discussion regarding the additional bench be added to the next agenda.

07/13.7. Planning

07/13.7.1. To consider any new applications.

There were no new planning applications.

07/13.7.2 To note decisions received.

The following decisions by CBC were noted:

07/13.7.2.1. REF 4/13/2117/0F1: Replacement of derelict and defective dwelling with new single storey dwelling. Copeland, Braystones beach – Approved

07/13.7.2.2. REF 4/13/2179/0F1: Demolition of existing outbuildings, construction of new single storey pitched roof kitchen/utility room extension; renewal & diversion of foul and surface water drainage; abandonment of existing septic tank & installation of packaged sewage treatment plant. East House, Couderton, Egremont – Approved.

07/13.7.2.3. REF 4/13/2096/001: Outline application for new residential building on site of former Seacrest bungalow. Land at former Seacrest site, Couderton Beach, Couderton Egremont. – Approved.

07/13.8. Finance

07/13.8.1. Payment of Accounts

07/13.8.1.1 To authorise accounts for payment

There was no requirement to authorise accounts of payment since the last meeting.

07/13.8.1.2. To receive report on payments made since last meeting

The existing balance in the current account stands at £6415.12p.

The business account stands at £115.64p.

07/13.8.1.2.1 Braystones Tower Account Final Payment.

It was **RESOLVED** that the final payment has been made to Braystones Tower Account Chq No 000279 £1959.50p (agreed at last meeting).

07/13.9. Highway Issues

07/13.9.1 Treatment of Japanese Knotweed at Anchor Lonning.

Due to Cllr absences an update could not be provided, this item will remain on the agenda to discuss at next meeting.

07/13.9.2 Highway Issues.

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Due to Cllr absences an update could not be provided, this item will remain on the agenda to discuss at next meeting.

07/13.10.Clerks Report of on going matters.

07/13.10.1 Correspondence to Cllr Clarkson re support for traffic measures.

It was RESOLVED that the Acting Clerk had contacted Cllr Clarkson via letter but is awaiting a response.

07/13.10.2 Meeting with Bob Musgrove and Di Parry re Coastal Path and Public Footpaths.

It was reported that Cllr Clague and the Clerk met with Bob Musgrove and Di Parry to discuss the proposed coastal route from Whitehaven to Silecroft. The project is in early stages and work will not commence for two years. The website for information regarding the Coastal Path is www.naturalengland.com.

Bob Musgrove discussed footpath improvement projects in the area and that the council were able to put forward 50% of the cost towards the project. He highlighted the U road from Kellhead to Middletown and would report back within a couple of weeks regarding cost and time scale for this project.

07/13.10.3 Clerk to discuss assets register.

The Clerk discussed the asset register and the importance of updating and maintaining the register. The Clerk suggested that she would produce a draft asset register for the next meeting.

07/13.10.4. Website updates/improvements

The Chairman and Clerk requested information and photos regarding the history of each village within Lowside Quarter Parish. This information would then be included in the Lowside Quarter Parish Website www.lowsidequarterpc.co.uk.

07/13.11. Correspondence

07/13.11.1 To note any correspondence received

- Details were received for the community build scheme with regard to broadband within the area – Noted
- Details were received regarding the National Agreement pay scale SCP 20 has increased to 9.687p - Noted
- Details were received regarding the nominated neighbour scheme. Trading standards are recruiting volunteers to help householders feel safe when dealing with unwanted or unexpected caller at their home – Noted
- Details were received regarding the Good Councillors Guide. It was agreed that the Clerk would provide copies to each Cllr at the next meeting.
- Details were received regarding Footway lighting within the Parish. Chris Shaw sent an asset list regarding the number of footway lights that would

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be affected within Lowside Quarter Parish. It was noted that there is still no clear understanding as to what will happen in the future regarding the lighting.

- Details were received from Woodland Trust promoting free trees. It was agreed that the Clerk would apply for a pack.
- Correspondence was received from Network Rail regarding an increase to a STOP ON DEMAND at Nethertown and Braystones Stations. The reply from Northern Rail was negative and the Clerk was requested to pursue this matter.
- Details were received regarding the Government response to consultation paper regarding flood insurance – Noted
- Details were received regarding the Lengthsman Scheme Meeting to be held on 31st July 2013 at 0930 at Egremont Town Council – Noted
- Details were received regarding County Services review. It was agreed that the transportation issues within this area be highlighted.
- Correspondence was received from Northern Rail regarding improvement work on the railway - Noted

It was raised that the location for the Parish council meetings is not suitable and is inadequate to hold presentations or invite the public to discuss matters. The Clerk was requested to write to Mr K Singleton regarding the use of the Good Companions Function room for future meetings.

07/13.12. Items for next agenda

- Complaints regarding the condition of the grounds and wall surrounding Ashley Barn.
- Draft Asset Register
- Discuss plans to order second bench.
- Highway Issues
 - Japanese Knot weed
 - On going highway issues

07/13.13. Date of next Meeting

It was **RESOLVED** that the next meeting take place on Tuesday 20th August 2013 at 7.00pm at Tarnside, Braystones.

Minutes subject to approval at the next meeting.

Signed.....

Date.....