

# Lowside Quarter Parish Council

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MINUTES OF THE MEETING OF LOWSIDE QUARTER PARISH COUNCIL HELD ON TUESDAY 20<sup>TH</sup> AUGUST 2013 at 7.00pm at TARNSIDE, BRAYSTONES.

**Present:** Cllrs S.Clague (in the chair), J Brereton, G Mossop, B Stephenson, A Sharp, S Gannon and the Clerk.

## **08/13.1. Apologies for absence**

No absences

## **08/13.2. Declarations of Interest**

There were no declarations of interest.

## **08/13.3. To receive and agree the minutes of the meeting on 30<sup>th</sup> July 2013.**

The minutes were circulated and the following amendments agreed:

**08/13.3.1** Cllr Stephenson observed that minute 07/13.10.2 incorrectly named Copeland Councils public footpath representative this should have stated Bob Muscat.

As Cllr Stephenson was not in attendance at the July meeting, she enquired as to why it was agreed at the July meeting to remove item 5 *Grass Cutting Programme* from the August agenda. Cllr Stephenson then requested to discuss this item where the Chair agreed.

Cllr Stephenson requested that a number of verges were in need of attention. The areas to be cut are:

- Verges opposite Snellings Farm
- Verges by Mire Cottage
- Verges from Snelling Farm to Kellhead

It was agreed that Cllr Stephenson would speak to Mr & Mrs Kirby to obtain their approval prior to cutting the verges at Kellhead. **Action – Cllr Stephenson**

Cllr Stephenson requested a copy of the Parish boundaries for all councillors. **Action - Clerk**

It was **RESOLVED** that the meeting of Lowside Quarter Parish Council held on the 30<sup>th</sup> July 2013 be approved as a true record and signed by the Chairman.

## **08/13.4. Chair's Announcements**

There were no announcements.

## **08/13.5. Bench**

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**08/13.5.1. To discuss plans to order second bench.** It was agreed to purchase another bench. **Action – Cllr Clague**

A discussion was then held as to the most suitable location to install the bench. The following locations were proposed:

1. Opposite Kellhead grassed area.
2. On the concrete area at Nethertown beach.
3. At Braystones pump house.

Location three was selected as the most appropriate and was **proposed by Mr T Sharp** and **seconded by Mrs B Stephenson**.

A discussion was then held as to the best means to fix the bench to the ground. It was agreed that the best method would be on two concrete sleepers. It was proposed to approach Murphys Contractors, who are currently carrying out work on the railway line at Nethertown, to request any available concrete sleeper. **Action – Cllr Mossop and Cllr Clague**

It was agreed to discuss the details of the plaque inscription, to be mounted on the second bench, at the next meeting of the Parish Council on 1<sup>st</sup> October 2013 and the Clerk was requested to add it to that agenda. **Action - Clerk**

## **08/13.6. Planning**

### **08/13.6.1. To consider any new applications:**

**08/13.6.1.1 REF: CH/4/13/2302/0F1: Erect Agricultural General Purpose Building, provide new access & close off existing access. (Resubmission). Part Field, East of High Rigg, Caulderton, Egremont.** There was a discussion held regarding the drainage and swale. The following concerns were raised:

1. That the soak away would not be suitable for the amount of rain water run off.
2. That the proposed building is too big for the acreage.
3. There are concerns over the amount of sheep to be sustained on 9 acres of land.
4. There were concerns regarding how the animal waste generated and bedding is to be stored.

These concerns were to be passed to the planning department. **Action - Clerk**

## **08/13.7. Finance**

### **08/13.7.1. Payment of Accounts**

**08/13.7.1.1 To authorise accounts for payment.** Monthly payment to be made to the Clerk. The Clerk provided a breakdown of the monthly tasks carried out and time taken. It was **RESOLVED** that the Clerk's payment would be made cheque number 000297.

**08/13.7.1.2. To receive report on payments made since last meeting.** There have been no payments made since the last meeting.

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## **08/13.8. Highway Issues**

**08/13.8.1 Treatment of Japanese Knotweed at Anchor Loning.** Cllr Stephenson reported on the progress of the treatment of Japanese Knotweed. She explained that Scott Armstrong from Highways had informed her that the Japanese knotweed at Anchor Loning has been treated every fortnight since June.

Cllr Stephenson also reported that she had informed Highways on the 20<sup>th</sup> August 2013 regarding Japanese knotweed near Cursey Bridge.

**08/13.8.2 Highway Issues.** Cllr Stephenson raised the issue that no further update had been received from Kevin Cosgrove regarding the result of the traffic monitoring carried out in June. The Clerk was requested to contact Mr Kevin Cosgrove for an update. **Action - Clerk**

## **08/13.9. Clerks Report of on going matters.**

**08/13.9.1 Draft Asset Register.** The Clerk presented a draft copy of the Asset register and discussed the requirement of one. The draft asset register listed the current assets that are owned by the Parish Council but the Clerk was not sure if this list was exhausted. The Chair agreed to look at the draft asset register to assist the Clerk to fully populate it. **Action – Clerk and Cllr Clague.**

Cllr Stephenson raised the issue of the broken notice boards and that this issue had been raised previously and that this was a job that had been identified for the lengthsman. Cllr Stephenson requested that an update be provided of the jobs that were identified for the lengthsman. **Action - Clerk**

**08/13.9.2. Website updates/improvements:** The Clerk reported that she had been unable to add July's minutes to the [www.lowsidequarterpc.co.uk](http://www.lowsidequarterpc.co.uk) website. This was due to technical problems with the website. The Clerk reported that she had informed the website owner and was currently awaiting a reply.

As soon as the problem was overcome the Clerk would add the minutes. The Clerk would also request a breakdown of the support agreement provided.  
**Action - Clerk**

**08/13.10. Complaints regarding the condition of the grounds and wall surrounding Ashley Barn:** A discussion was held regarding safety issues associated with unstable stones and the height of the wall surrounding Ashley Barn. The Clerk was requested to contact Highways, with regards to, looking into a way of improving the unstable stones and the removal of the soil debris surrounding the base of the wall. The Clerk was also requested to the contact planning with regards to the height of the wall and the unstable stones.  
**Action – Clerk**

It was reported by Cllr Gannon that Copeland Council road sweeper was at Lakeland view approximately two weeks ago, but did not clean any other roads in the area. The Clerk was requested to enquire as to how often the road sweeper was scheduled to visit the Lowside Quarter Parish. **Action - Clerk**

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## **08/13.11. Correspondence**

### **08/13.11.1 To note any correspondence received**

- Details were received regarding Community Payback. The Clerk was requested to enquire about the possibility of litter picking in the area. The Chair requested all Councillors to consider any other ways in which to utilise this scheme. **Action - Clerk**
- Details were received regarding an update on the Coastal path from Natural England. - Noted
- Details were received from CALC regarding future training for councillors – Developing your skills. - Noted

Cllr Stephenson requested that the purchase of Daffodil and Tulip bulbs to be discussed as the next meeting would not be until October. The Chair agreed. It was agreed that Cllr Stephenson would purchase £100 of Daffodil and Tulip bulbs to be evenly distributed and planted throughout the verges and grassed areas of Caulderton, Nethertown, Braystones and Middletown.

### **08/13.12. Items for next agenda**

- Goodwill payment for the assistance provided by Mrs Donaldson as Acting Clerk.
- Community Payback jobs to be carried out in area.
- Asset register
- Plaque inscription

### **08/13.13. Date of next Meeting**

It was **RESOLVED** that the next meeting take place on Tuesday 1<sup>th</sup> October 2013 at 7.00pm at Tarnside, Braystones.

Minutes subject to approval at the next meeting.

Signed.....

Date.....